

Owners Request to Add Property Manager As Additional Insured

Date: _____

Insurance Agent: _____

Insurance Company: _____

Insured Property Address: _____

Policy Number: _____

Owner's Phone: _____

Owner's Email: _____

Dear Agent:

I have contracted with Coastal Islands Real Estate & Property Management LLC to manage my property located _____, which is insured with your company. Please add Coastal Islands Real Estate & Property Management LLC, as an Additional Insured to my policy. My understanding is that there is no additional charge for this endorsement. If there is a charge, contact me before making changes to my policy. Otherwise, please mail a copy of the endorsement directly to:

Coastal Islands Real Estate &
Property Management LLC
109 Wigmore Court
Savannah, Ga. 31410

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Owner's Initials

If you should have any questions, you may reach Coastal Islands Real Estate & Property Management at (912)-658-7054.

Sincerely,

Policy Owner

Date

Policy Owner

Date